

## Declaration of participation

Date: April 2024

**Read this document carefully and print it out. Sign and upload the signed document to the Deutschlandstipendium application portal (muvac). Without your signed declaration of participation, you cannot participate in the application procedure.**

I am applying for a Deutschlandstipendium scholarship. I understand that certain data will be processed for the application and implementation of the selection procedure as well as any subsequent awarding of the scholarship. I am aware that my application can only be considered if I provide this data. I consent to my data being processed by the HfMT Köln and forwarded to the assessors/committees involved in the selection process.

The Deutschlandstipendium team is aware that some of the information is highly confidential. Some of the information (e.g. about illnesses, migration background) is so-called special categories of personal data according to the Federal Data Protection Act and within the meaning of Art. 9 of the General Data Protection Regulation (DSGVO). All data is always treated confidentially. The members of the award committee are also obliged to maintain confidentiality.

The HfMT Köln may synchronise data with other higher education institutions for the purpose of administrative simplification. I will inform the HfMT Köln of any changes to my contact details without being asked and without delay.

The submitted documents will be destroyed after completion of the procedure. In the event that my application is unsuccessful, my data will be deleted after one year at the latest. If I am accepted into the scholarship programme, I consent to the transfer of contact and study data (first and last name, email address, degree programme and semester) will be passed on to the sponsor(s).

I consent to my name, my degree programme, and any image and sound recordings made as part of the Deutschlandstipendium being used by the HfMT Köln and/or my sponsor(s) for the purpose of public relations work in relation to the Deutschlandstipendium.

I am aware that I can revoke this consent in writing at any time with effect for the future and that the data stored electronically by the HfMT Köln must be deleted immediately after any statutory retention periods have expired.

I am also aware that double funding through another talent- or performance-based scholarship is not permitted. The valid legal regulations of the Scholarship law (StipG) and the associated ordinance (StipV) apply. I understand that the scholarship may be cancelled and reclaimed in whole or in part if false information is provided.

I will inform the HfMT Köln immediately and without being asked, stating the reasons, if I receive funding from another source or if I no longer fulfil the eligibility requirements. This includes if I interrupt, drop out, do not start or successfully complete my studies.

I confirm that the information I have provided in the application form is true and correct. Upon request, I will provide appropriate proof.

I have read these conditions and agree to them.

Surname, first name (in block letters): \_\_\_\_\_

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature